**Sample Meeting Motions – COVID -19**

Preamble : To pass motion/s to suspend payment of attendance fees due to COVID-19 impact

Motions:

1. *To approve the suspension of attendance fees payments for those enrolments unable to attend the service due to the COVID-19 pandemic, and until such time as the pandemic ends and ordinary operating hours of service recommence*

and

1. *Should the service be required to close due to the COVID-19 pandemic that payment of all attendance fees be suspended for all enrolments until such time as the service ordinary operating hours of service recommence*

Mover: ………………… Seconder :……………………….. All in favour (put to vote) …. Yes/No

The above wording may need modification in the case of some different service types ie child care

CMSolutions 1.4.20